# Colorare Limited Environmental Policy (1of2)



Colorare Limited recognise that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods. We will encourage customers, suppliers and other stakeholders to do the same.

#### Responsibility

Steve Thorne, Managing Director, is responsible for ensuring that this environmental policy is implemented, however, all employees have a responsibility in their area to ensure that the aims and objectives are met.

## **Policy Aims**

We endeavour to:

- comply with all the relevant regulatory requirements
- continually improve and monitor environmental performance
- continually improve and reduce environmental impacts
- incorporate environmental factors into business decisions
- increase employee awareness and training

# **Office Supplies**

We will:

- evaluate if the need can be met in another way
- evaluate if renting or sharing is an option before purchasing
- evaluate the environmental impact of any new product we intend to purchase
- favour more environmentally friendly and efficient products wherever possible
- re-use and recycle everything we are able to

#### Paper

We will:

- minimise the use of paper in the office
- reduce packaging as much as possible
- seek to buy recycled and recyclable paper products
- reuse and recycle all paper where possible

### **Energy & Water**

We seek to:

- reduce the amount of energy used as much as possible
- switch off lights and electrical equipment when not in use
- adjust heating with energy consumption in mind
- take energy consumption and efficiency of new products into account when purchasing them

# Colorare Limited Environmental Policy (2of2)



### Transportation

We will:

- reduce the need to travel, restricting to necessity trips only
- promote the use of travel alternatives such as email or video/ phone conferencing
- make additional efforts to accommodate the need of those using public transport or bicycles
- favour 'green' vehicles and maintain them rigorously to ensure ongoing efficiency

## Monitoring and improvement

We will:

- comply with all relevant regulatory requirements
- continually improve and monitor environment performance
- continually improve and reduce environmental impacts
- incorporate environmental factors into business decisions
- increase employee awareness through training
- review this policy and any related business issues at monthly management meetings

Signed:

# Steve Thorne Managing Director

Dated: 01/04/2019

### Maintenance and cleaning

We will:

- use cleaning materials that are as environmentally friendly as possible
- use materials in any office refurbishment hat are as environmentally friendly as possible
- only use licensed and appropriate organisations to dispose of waste

# Culture

We will:

- update this policy at least once annually in consultation with staff and other stakeholders where necessary
- involve staff in the implementation of this policy, for greater commitment and improve performance
- provide staff with relevant environmental training
- work with suppliers, contractors and subcontractors to improve their environmental performance
- use local labour and materials where available to reduce CO2 and help the community